

CSUL CAM Minutes July 9, 2015

Co-Chairs Christopher Boyd (FGCU) and Jeanne Piascik (UCF) convened the meeting. The minutes were taken by Rita Cauce (FIU).

The next meeting will be October 8, 2015. The minute taker for the next meeting will be Amy Weiss (FSU).

The agenda was approved. The minutes of the April 9, 2015 meeting were reviewed and approved.

Discussion of In-Process Codes

Daniel Cromwell (FLVC) reported on the status of pulling appropriate records for HathiTrust of our lost/missing, withdrawn, damaged and brittle items. Daniel was able to use the IPS codes spreadsheet submitted by CAM to build and deliver to Hathi the holdings extraction file which was due by the end of June. The holdings extraction consists of print serial and monographic records and done in columns representing status (lost, missing and withdrawn) and condition (damaged and brittle).

Consolidation of IPS codes among the institutions is not as important as originally thought because now the information is separated by ADMs and each institution can have independent codes. But less codes will definitely be more beneficial. It is important though, to keep uniqueness of code use *within* each institution.

He pointed out that some IPS codes submitted, such as in-house repair, reflected a temporary status and the item would soon be available for circulation. Daniel reminded the group that the intent of this project is to gather information on more permanent status of an item, such as no longer unavailable or that the library does not want the patron to handle it due to its fragile condition. (Think when a digital surrogate is allowed in Copyright law.) As extraction files for Hathi will only be done once a year, temporary status codes should not be submitted.

Daniel found that brittle was not being adequately identified through item records. Using "brittle item" as an internal note in the item record was discussed as an alternative to using an IPS code because the IPS was sometimes needed for coding other information. The majority agreed this was a good idea, but it would be very important to be consistent in the exact wording and placement of this note. Daniel will review if and how "brittle item" is being used now in the internal note and will let CAM know before we proceed with this suggestion.

Jimmie Lundgren reported the use of 95 (brittle) by FLARE in the Item Status, as the IPS is used to track where the item is in transit. Daniel said this was fine.

When asked how an institution should proceed if they wanted to remove an IPS codes no longer used, Daniel replied an email should be sent to help@flvc.org

TSSC Project Prioritization for FLVC

Sarah Norris reported the cleanup projects are moving along well; nothing major to report on. The cleanup of non-OCLC records with OCLC numbers in the 035 field is moving along swifter than originally expected. She recommended folks read the email Lucy Harrison sent out to the FLVC-Libs-All list today which gives updates on various FLVC database quality initiatives. Sarah will forward the information to the CAM list for those who did not see Lucy's email.

Sarah reported she will be stepping down as Co-chair to TSSC and Kristine Shrauger (UCF) will be stepping in.

Gerald commented on the work being done by the individual libraries, assisting FLVC with the projects. Right now they are working with records with more than one OCLC number when only one institution has holdings. Most of these have an OCLC number in the 019 field.

Subcommittee Reports

Bibliographic Control & Discovery Subcommittee (BCDS)

Annie Glerum went over the "CAM Bibliographic Control and Discovery Subcommittee 3rd Quarter Report 2015".

Annie detailed the work being done by the multiple series fields cleanup task force (Annie Glerum, Elaine Dong and Ethan Fenichel). This project was initiated as a way to update the shared bib guidelines as far as treatment of 490/440/8xx fields. 209,671 records were reported with multiple 4xx fields and the task force is looking into ways to automate the process when possible. They want to allow for institutions to keep their local tracing practices and identified ways to protect local series fields. See report for details:

https://sharedbib.pubwiki.fcla.edu/wiki/images/SharedBib/2/20/SB_multi-series_cleanup_plan_20150709.pdf

Annie asked CAM to review section "Step 5. Overlay the subset of records by Genload" for any fields that should be protected and are not listed in this section.

Annie also reported on the progress of creating best practices and instructions for batch loading – separate to Shared Bib Guidelines. A task force was formed: Kim Montgomery (chair), Brian Falato, Elaine Dong, and Ethan Fenichel. The group created a Google document as a centralized clearing house to share most important information regarding vendor loads done by SULs. They are still trying to determine what information is important to share. See report for details:

<https://docs.google.com/spreadsheets/d/120DzKr0Nu2ndCVTFittg0OTpOV5DKFtB3e0rSj5-Bv0/edit?pli=1#gid=804819499>

Comments on the spreadsheet should be sent to the CAM list or the BCDS list.

Shared Bib Guidelines Progress Report

Annie Glerum: The only feedback she has received is a typo on first page.

Once this is corrected, version 1.02 of the guidelines is considered approved by CAM.

Authorities

Gerald Langford: The subcommittee is not really active right now as FLVC is doing the authorities clean-up. But the subcommittee is ready to help when we get ready for the ILS migration.